

LOS ALAMOS

Public Library

Checkout Limits & Loan Periods

Item	How many?	How long?
Audiobooks	10	3 weeks
Book Group Kits	1	6 weeks
Books	unlimited	3 weeks
DVDs	10	1 week
Framed Art	5 w. 5 bags	4 weeks
New Books	10	1 week
Magazines	10	1 week
Music CDs	10	1 week
Videogames	1	1 week

**All library items can be renewed up to three times.
Items with holds cannot be renewed.**

**Digital library items have varying loan periods,
renewals, and loan limits.**

Please see Hoopla and Overdrive for details.

What happens when you have overdue items?

**The good news –
We do not charge overdue fees.**

However **we must charge for lost and damaged items.** Below is the timeline showing how your account is affected when you have overdue items.

Time Overdue	Action	Patron Status
7 days	1 st Notice	May Check-out and Renew
14 days	2 nd Notice	May Check-out and Renew
21 days	3 rd Notice	No Check-out or Renewals
15 weeks	3.5 Notice	Billed for overdue item May return item to cancel bill
24 weeks	4 th Notice	No Check-out or Renewals Billed for overdue item May return item to cancel bill
28 weeks		Bill must be paid to restore account